

**APPENDIX 2 - PROPOSED
ARCHIVES BUDGET 2013-14**

<u>Cost Centre / GL Code</u>	<u>Budget 2012-13</u>	<u>Budget 2013-14</u>	<u>Change 2013-14</u>	<u>Comments</u>
<u>Description</u>	<u>£</u>	<u>£</u>	<u>£</u>	
Archives				
Admin & Prof Basic	117590	118,770	1180	Note 1
Admin & Prof Ers NI	7570	7,570		
Admin & Prof Ers Pens	16120	16,120		
Employees Total	141280	142,460	1180	
Car Allowances	510	0		
Public Transport	100	610		
Transport Total	610	610	0	
Service Charges	30350	32,000	1650	Note 2
Rates	16730	18,369	1639	Note 3
Cleaning	8110	8,360	250	Note 4
Premises Total	55190	58,729	3539	
Equipment Purchase	2800	3,200	400	Note 5
Archives Events	1000	1,000		
Hire of Equipment	1500	0	-1500	Note 5
Materials - general	1500	1,500		
Office Expenses - general	500	500		
Printing	1300	1,300		
Hired and Contracted Services	0	600	600	Note 5
Computer Equipt (system maintainar	3700	4,200	500	Note 5
Postages	600	600		
Tel-Rental/Contr	750	1,000		
Telephones - Other C	250	0		
Conservation	6500	6,700	200	Note 6
Supplies and Services Total	20400	20,600	200	
Gross Expenditure	217,480	222,399	4,919	
Income - Fees & Charges	(6,900)	(6,900)		
Net Expenditure	210,580	215,499	4,919	

**Other Local Authorities
Contributions:**

	12-13 Population %	£ on budget	12-13 Quarterly invoice amount	13-14 Population %	£ on budget	13-14 Quarterly invoice amount	Total Increase 13-14
Redcar & Cleveland	24.43	51,454	12,864	24.25	52,251	13,063	796
Hartlepool	16.26	34,240	8,560	16.52	35,601	8,900	1,360
Stockton	34.25	72,118	18,030	34.41	74,155	18,539	2,036
Middlesbrough	25.06	52,767		24.82	53,492		
Total	100	210,579	39,454	100	215,499	40,502	4,192

The OLA population % are based on the mid year estimates for 2011

NOTES

- 1 Assumed 1% increase in staff costs if payrise goes ahead.
- 2 Service Charges have increased by 5% on 12-13
- 3 The rates increase for Exchange House are based on the following formula from Mouchel 39000x0.471
- 4 Cleaning has increased by 3% on 12-13
- 5 Budget re-allocated due to no spend for last 2 years
- 6 Assumed 1% inflation for Supplies & Services included within Conservation
- 7 The final quarter invoice will include any end of year adjustments for the final outturn.